

HAVE YOU MISSED ANYTHING?

You can use this list for peace of mind – tick off items as you cover them off with us, and run your eye down each column for thoughts of the various things to consider.

YOUR CHECKLIST (Please tick the relevant ones.)

Proof of Death Documents

- Death Certificate
- Probate
- Letter of Administration
- Medical Certificate
- Solicitor’s Letter
- Coroner’s Letter
- Funeral Bill

Bills

- Gas
- Electricity
- Internet
- Phone
- Mobile Phone
- Nursing Home
- Medical Fees
- Council Rates
- Water Rates
- Australian Taxation
- Other

Westpac Accounts

- Everyday Bank Account
- Other Transaction Account
- Business Bank Account
- Credit Card
- Secondary Credit Card
- Personal Loan
- Home Loan
- Investment Home Loan
- Business Loan
- Equipment Finance
- Agri Finance
- Other Loans
- Safe Custody

Insurance Policies

- Funeral Policy
- Life Insurance
- Credit Card Insurance
- Personal Loan Insurance
- Home/Contents Insurance
- Income Protection Insurance
- Vehicle Insurance
- Boat/Caravan/Trailer Insurance
- Landlords Insurance
- Business Insurance
- Other Insurance

Investments

- BT Margin Lending
- BT Private Portfolio Management
- BT Wrap
- BT Superannuation
- Westpac Diversified Property Fund
- Westpac Protected Equity Loan
- Westpac Range Accrual Deposits
- Westpac Self Funding Deposits
- Westpac Superannuation
- Westpac Broking
- Other Financial Planning/Investment Products

Other documents

- Will
- Others: (Please list)

HAVE YOU GOT ENOUGH IDENTIFICATION?

If you are not a Westpac customer, we will have to identify you.

Use this list as a guide to ensure that you have the necessary ID with you when you visit us.

IDENTIFICATION REQUIREMENTS FOR INDIVIDUALS

- You must show at least TWO original documents from Table A or Table B. The combination of identification documents must contain your full name, residential address and date of birth.
- At least ONE document must be a primary identification document from Table A.
- All documents must be current unless specified otherwise.
- If any document is written in a language other than English, you must provide an English translation prepared by an accredited translator.

Table A Primary Identification

- Birth certificate – Australian (must be a full birth certificate)
- Birth certificate – Foreign (issued by a foreign government, the United Nations or an agency of the United Nations; must be a full birth certificate)
- NSW birth card*
- Citizenship certificate – Australian
- Citizenship certificate – Foreign (issued by a foreign government)
- Driver's licence – Australian*
- Learner driver's licence – Australian*
- Passport – Australian (can either be current or expired within the last 2 years; must not be cancelled, defaced or mutilated)*
- Passport – Foreign (issued by a foreign government, the United Nations or an agency of the United Nations; must not be cancelled, defaced or mutilated)*
- Travel document – Foreign (issued by a foreign government, the United Nations or an agency of the United Nations)*
- Boat licence – Australian*
- Taxi licence – Australian*
- Pension card – Centrelink
- Pension card – Department of Veterans' Affairs
- KEYPASS photo ID card*
- 18+ Proof of Age card*
- NSW RTA photo card or Proof of age card*
- National identity card (issued by a foreign government, the United Nations or an agency of the United Nations)*

* must contain a photograph and signature

Table B Secondary Identification

- Driver's licence – Foreign*
- Security guard's licence*
- Shooter's/firearms licence*
- Blind Citizens Australia ID card*
- Multiple Sclerosis Society photo ID card*
- Public Service employee ID card – Australian*
- Student ID card – Australian higher education (TAFE or University)*
- Working With Children check card (Blue card) QLD, VIC, WA*
- Australian Taxation Office (ATO) notice issued within the last 12 months which includes your name and residential address
- Financial benefits notice issued by a Commonwealth, State or Territory government issued within the last 12 months which includes your name and residential address (e.g. a notice from Centrelink)
- Financial institution passbook (Australian) which must be current and have a black light signature
- Utilities notice issued by a local government or utilities provider within the last 3 months which shows your name and residential address
- Health care card – CentreLink
- Health care card – Department of Veteran's Affairs
- Marriage certificate – Australian
- Medicare card
- Commonwealth seniors health card or State seniors card

*must contain a photograph and/or signature



Joint account holders.

On joint accounts where the account can be operated by either party independently the surviving account holder will not need to be identified under the above procedure to access funds held in the joint account. Please visit your branch or contact the Deceased Estates Team for more information.

For more information on Westpac's identification procedures please visit:

westpac.com.au/internet/publish.nsf/Content/WICRCGAM+Customer+Identification+individual