

# Westpac's Coupa Procure to Pay transition

## Rollout approach & what it means for supplier invoicing

### Westpac's Coupa rollout<sup>1</sup> plan

Late-February 2024

**1200** onboard

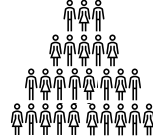
Group Businesses



March 2024

**11,500** onboard

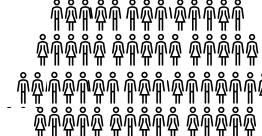
+ Group Businesses, Business,  
Specialist Business



April 2024

**30,200** onboard

+ Group Businesses, Consumer  
Westpac Institutional Bank



May 2024

**All Westpac employees  
onboard Coupa P2P**

### How to invoice during transition period

#### Key takeaways

1. As Westpac starts to roll out Coupa from February 2024, more buyers ('requesters') may start transacting with you via Coupa.
2. If you receive a Purchase Order via Coupa, please issue us a corresponding invoice via the Coupa Supplier Portal.
3. Until all of Westpac is onboard Coupa, you may continue to receive requests for goods and services via the current channels. For these requests, please continue to invoice us via the current channels.

<sup>1</sup> Applies to Westpac's Australian jurisdiction only. Westpac employee numbers are estimated and subject to change.