

## Corporate Online New Zealand Organisation Amendment Form

Form needs to be completed to add / amend or delete a New Zealand domiciled Account / Services or the amendment of Daily Channel Limit.

**Handwritten forms will NOT be accepted**

### Organisation Details

Full Name of Organisation:

Corporate Online CIS Key:

### Daily Channel Limit for Payments

Your daily channel limit is the maximum total amount that can be transacted by your Organisation via Corporate Online per calendar day.

If you do not nominate an amount the default amount of zero will apply and no payments will be able to be processed.

\$100,000  \$500,000

\$1,000,000  \$5,000,000

\$

### Adding or Deleting Accounts to be accessed via Corporate Online

Add	Delete	Prefix	BSB and Account Number	Account Description (maximum 25 characters) <small>This description will be used for displaying the account in Corporate Online. Administrators can amend this description after establishment.</small>	Does your Organisation own this account?	Allow access to view and export balances and transaction information and stop cheques (☑ tick)	Allow access to transfer funds and remit funds/ make payments (☑ tick)	Currency
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>				Yes	<input type="checkbox"/>	<input type="checkbox"/>	

### Trade Finance Agreement for Payments

Add	Delete	Master Agreement Date	Add	Delete	Master Agreement Date
<input type="radio"/>	<input type="radio"/>	/ /	<input type="radio"/>	<input type="radio"/>	/ /

☞ Only one Trade Finance agreement per country can be loaded at a time. eg: One for Australia and one for New Zealand only

### Adding or Deleting Billing Statement

Add	Delete	Invoice ID	Description	Add	Delete	Invoice ID	Description
<input type="radio"/>	<input type="radio"/>			<input type="radio"/>	<input type="radio"/>		

## Adding or Deleting Payment Services

### NZDES — New Zealand Entry Services

Select the **New Zealand DE** services you want to access via Corporate Online:

Add	Delete	Service Type	Does the Organisation own this service?	Allow amendments to imported files?
<input type="radio"/>	<input type="radio"/>	Direct Credit	<b>Yes</b>	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/>	<input type="radio"/>	Direct Debit	<b>Yes</b>	<input type="radio"/> Yes <input type="radio"/> No

### Privacy Statement

Once you have completed and submitted this form to Westpac, Westpac will collect your name and signature (your personal data) to process this form for the organisation on behalf of which you are completing this form. Westpac may share your personal data with other companies within the Westpac Group. Westpac may also share your personal data with third party service suppliers, who help deliver and support the product and services Westpac delivers to your organisation and may transfer your personal data to the countries where some of Westpac's third party service suppliers are located.

## Authorisation & Acknowledgement

**Either** the Organisation Administrator(s) **OR** Executive Officers must complete and sign this section of the form.

**I/we acknowledge that I/we are a nominated Administrator for this Organisation and are authorised to request the above changes to the Corporate Online set-up. Any accounts or services that have been added to the set-up and/or changes to the daily channel limit have been approved by the Organisation's Executive Officers. Signed for and on behalf of the Organisation**

#### Administrator #1

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date	<input type="text"/>

#### Administrator #2

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date	<input type="text"/>

**OR**

**I/we request the above changes to be made to the Organisation's Corporate Online set up.**

#### Executive Officer # 1

*Duly authorised signatory (e.g. Director, Trustee, Partner)*

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date	<input type="text"/>

#### Executive Officer # 2

*(Director, Partner, Trustee, Company Secretary)*

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date	<input type="text"/>