

Corporate Online Organisation Amendment Form - Merchants Only

Form needs to be completed to add / amend or delete an Australia domiciled service.

Handwritten forms will NOT be accepted.

Organisation Details

Full Name of Organisation:	<input type="text"/>
Corporate Online CIS Key:	<input type="text"/>

Merchant Services / Statements

Service ID <i>(Please supply the relevant information for each service as show in columns to the right)</i>	Description <i>(Specify Description)</i>	AUPOS <i>EFTPOS Reporting</i> <i>(Specify an 8-digit Merchant ID + BSB & Account No.)</i>	How do you want to receive your AU POS statements Only?		AUCHN <i>Merchant Chain Statements</i> <i>(Specify the 9-digit Chain ID)</i>	AUHQR <i>Merchant HQ Statements</i> <i>(Specify the 9-digit Headquarter ID)</i>	Does your Organisation own this service?
			Mail and Online	Online Only <i>(default)</i>			
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Yes
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Yes
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Yes
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Yes
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Yes

Privacy Statement

Once you have completed and submitted this form to Westpac, Westpac will collect your name and signature (your personal data) to process this form for the organisation on behalf of which you are completing this form. Westpac may share your personal data with other companies within the Westpac Group. Westpac may also share your personal data with third party service suppliers, who help deliver and support the product and services Westpac delivers to your organisation and may transfer your personal data to the countries where some of Westpac's third party service suppliers are located.

Authorisation & Acknowledgement

Either the Organisation Administrator(s) OR Executive Officers must complete and sign this section of the form.

I/we acknowledge that I/we are a nominated Administrator for this Organisation and are authorised to request the above changes to the Corporate Online set-up. Any accounts or services that have been added to the set-up and/or changes to the daily channel limit have been approved by the Organisation's Executive Officers. Signed for and on behalf of the Organisation.

Administrator #1

Administrator #2

Name:

Position:

Signature:

Date:

Name:

Position:

Signature:

Date:

OR

I/we request the above changes to be made to the Organisation's Corporate Online set up.

Executive Officer # 1

Executive Officer # 2

Duly authorised signatory (e.g. Director, Trustee, Partner)

(Director, Partner, Trustee, Company Secretary)

Name:

Position:

Signature:

Date:

Name:

Position:

Signature:

Date:

If Third Party services have been nominated above the Third Party service holder/s need to complete the below.

Third Party Account Holder declaration and authority

Name of the Organisation Account Holder that owns the accounts and services and which is granting access to their individual Organisation accounts and services via this Authority.

Account Holder:

It is mandatory for the Executive Officers of the Third Party Account Holder to complete this section.

You (the Account Holder) agree/declare that:

- (a) Westpac Banking Corporation and its related companies ("Westpac") are authorised to act upon all instructions and requests to effect transactions, and make disclosure to the Authorised Organisation on your Accounts listed above in this Authority through Corporate Online in the manner specified;
- (b) this Authority is in addition to and not in substitution to any other notice provided to Westpac concerning the operations on any Account held by you. Amendments to other authorities that you may have with Westpac now or in the future shall not affect this Authority which is to continue in full force and effect until Westpac receives a written notice of cancellation of this Authority;
- (c) Westpac is authorised to treat any transaction, effected through Corporate Online by the Authorised Organisation, on your Accounts listed in this Authority, as a transaction that is to be undertaken with your Authority without Westpac being required to verify your authority in any case;
- (d) Westpac is not required to check the accuracy of any instructions, requests or notifications received or sent through Corporate Online, on your Accounts and that any liability in connection with the operation of the Accounts generally is joint and several;
- (e) you release Westpac from all actions, suits, proceedings, claims, costs and demands that may be made, brought or incurred by or against Westpac arising from any unauthorised or incorrect instructions or requests to effect transactions via Corporate Online on your Accounts in the manner specified in this Authority;
- (f) the Authorised Organisation (including its Administrators and Users) will comply with the terms and conditions of the Accounts listed above in this Authority; and
- (g) you are not prevented by law (including the Corporations Act (2001)) from agreeing with this Authority or any transactions contemplated by it.
- (h) authority has been duly given for the Authorised Organisation to appoint the Administrator and Users of the Authorised Organisation as operators of the Accounts and Services and to act in accordance with the terms of this Authority.

This authority is signed for and on behalf of the Third Party Account Holder named above as the Third Party account holder authority of this document.

Executive Officer # 1

(Director, Trustee, Partner)

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date	<input type="text"/>

Executive Officer # 2

(Director, Partner, Trustee, Company Secretary)

Name:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date	<input type="text"/>