

## Westpac WinTrade – Amendment Form

- Complete this form if you are an existing Westpac WinTrade customer and you want to add or delete products, create additional users or delete Corporate Administrators.

**Customer Details** Before you complete this form, please read the sections titled "Privacy Consent" and "Customer Acknowledgement".

Company name (as registered by ASIC) or Organisation name ("the Organisation")  ACN/ABN/ARBN

Street address (PO Box not acceptable)

Mailing address (if different from street address e.g. PO Box)  Telephone number  Fax Number

Primary contact name (all correspondence will be sent to this person)  Email address

**Products** Please tick (✓) the products you would like to use.

Import LC..... Complete the Master arrangement authority

Export LC..... Complete the Master arrangement authority

Collections..... Complete the Master arrangement authority

Trade Finance..... Complete the Master arrangement authority

Export LC Transfers

Assignment of proceeds

Document Preparation

**Users** Complete this section if you want to set-up additional users for Westpac WinTrade or delete a Corporate Administrator. A Corporate Administrator can amend and delete other users and Corporate Administrators and also reset passwords.

**Note:** All new users must be either an existing Westpac customer and have an 8 digit customer number or if not an existing customer, they will need to attend the local Westpac branch and complete Westpac's Customer Identification Procedure and be issued with an 8 digit customer number before completing this form. You can obtain a branch referral letter from your Westpac Representative.

Add	Delete	User name	* 8 digit Customer Number (* Mandatory field)	Use 8 digit number in Westpac WinTrade?	Will this user act as a Corporate Administrator?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Accounts** Complete this section if you want to add or delete a Westpac account in Westpac WinTrade to use when settling your trade transactions.

*Note: A maximum of 6 accounts can be nominated and held in Westpac WinTrade.*

Add	Delete	BSB and Account Number	Account Name	Does your Organisation own this account?	Currency
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>

**Note:** If you want to use accounts in Westpac WinTrade when settling transactions that are not owned by your organisation, the Third Party Account Holder who owns the account must complete a separate Third Party Access Authority Form granting you access, and which must accompany this form.

**Privacy Consent** The personal information we collect on this form will be used by us to register you with products/services you are applying for. It may be disclosed to subsidiaries of the Westpac Group, service providers who do things on our behalf (e.g. mailing house) or to other third parties where it is required or allowed by law or where you have otherwise consented.  
You can access the information we have collected, if we have retained it, by  
▪ emailing Trade Online Support: tradesupport@westpac.com.au or;  
▪ calling 1300 134 291

**Customer Acknowledgement** You acknowledge that if you have provided information about other individuals such as employees in this form, you will advise them that you have supplied their information to the Bank and make them aware of the information provided in the Privacy Consent above.

**Customer Authority** By a resolution of a legally constituted meeting of the Directors of the Company/Office Bearers of the Organisation  
IT WAS RESOLVED that:  
1 the Organisation is authorised to use the Bank's Westpac WinTrade product and be bound by the applicable terms and conditions of use as may be amended by the Bank from time to time.  
2 In terms of the Organisation's use of Westpac WinTrade, the Bank is not required to have regard to any account authorities we have in place now or in the future except those specifically identified as being Westpac WinTrade authorities.

**Signed for and on behalf of** (Company name)/by 2 company Directors or Director and Company Secretary/by the Sole Trader/as Trustee for (Trust/Unincorporated Association name)/by the Partnership (Partnership name). (Delete not applicable options)

This form must be signed in accordance with the current authorisation held by Westpac. Westpac will not act on these instructions unless the signatories who sign this form are authorised to do so under the current authorisation and in the manner stated in the authorisation.

Company/Business Name  ARBN/ABN/ACN

By Authorised signatory/ies (print name and capacity)  By Authorised signatory/ies (print name and capacity)

Signature  Date  Signature  Date

**Westpac Use Only** I certify that the signatures provided above in the customer authority are duly authorised signatories and have been verified.  
**Verified and approved by:**

Westpac Approving Officer's name  Signature  Date

**Important Note** This document is a permanent customer record and must be retained for the period stated in the Records Management policy