



Westpac WinTrade – Amendment Form.

Complete this form if you are an existing Westpac WinTrade customer and you want to add or delete products, create additional users or delete Corporate Administrators.

Before you complete this form, please read the section titled “Privacy Statement”.

Customer Details.

Company name (as registered by ASIC) or Organisation name (“the Organisation”)	ACN/ABN/ARBN
<input type="text"/>	<input type="text"/>

Street address (PO Box not acceptable)

Mailing address (if different from street address e.g. PO Box)	Telephone number	Fax Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Primary contact name (all correspondence will be sent to this person)	Email address
<input type="text"/>	<input type="text"/>

Products.

Please tick (✓) the products you would like to use. For some products we may require you to sign additional documents.

- | | |
|--|---|
| <input type="checkbox"/> Import LC | <input type="checkbox"/> Export LC Transfers |
| <input type="checkbox"/> Export LC | <input type="checkbox"/> Assignment of proceeds |
| <input type="checkbox"/> Collections | <input type="checkbox"/> Document Preparation |
| <input type="checkbox"/> Trade Finance | |

Users.

Complete this section if you want to set up additional users for Westpac WinTrade or delete a Corporate Administrator. A Corporate Administrator can amend and delete other users and Corporate Administrators, set the authority levels of users and also reset passwords.

Note: All new users must be either an existing Westpac customer and have an 8 digit customer number or if not an existing customer, they will need to attend the local Westpac branch and complete Westpac’s Customer Identification Procedure and be issued with an 8 digit customer number before completing this form. You can obtain a branch referral letter from your Westpac Representative.

Add	Delete	User name	* 8 digit Customer Number (* Mandatory field)	Use 8 digit number in Westpac WinTrade?	Will this user act as a Corporate Administrator?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Accounts.

Complete this section if you want to add or delete a Westpac account in Westpac WinTrade to use when settling your trade transactions.

Note: A maximum of 6 accounts can be nominated and held in Westpac WinTrade.

Add	Delete	BSB and Account		Account Name	Does your Organisation own this account?		Currency
		Number			Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Note: If you want to use accounts in Westpac WinTrade when settling transactions that are not owned by your organisation, the Third Party Account Holder who owns the account must complete a separate Third Party Access Authority Form granting you access, and which must accompany this form.

Application.

An application in our prescribed form (“Application Form”) is used to apply for, and to give your instructions to us, in relation to the Products you request.

You must seek our approval to use an application form which is not in the prescribed form (“Customer Generated Form”). Any Customer Generated Form must meet minimum requirements we specify. A Customer Generated Form is not required to reproduce the terms and conditions set out in the Application Form (“Terms and Conditions”). However if you use a Customer Generated Form you agree that the Terms and Conditions are deemed to form part of the Customer Generated Form as if set out in full in that form. If we approve a Customer Generated Form, we will affix our stamp together with the signature of an authorised bank officer to the approved pro forma copy of the Customer Generated Form.

Electronic Access.

An Application Form or a Customer Generated Form (each an “Application”) may be submitted to us electronically provided that you only complete the fields reserved for giving us your instructions and by complying with the Terms and Conditions of the Application Form or Customer Generated Form.

We may accept any Application which appears on its face either to have been executed by you in accordance with the Customer Authority below or to have been requested in WinTrade by your nominated user(s) in accordance with the authority levels established by your Corporate Administrator(s) in WinTrade without any obligation on us to verify that authority. Any act undertaken or performed by us in reliance on any such Application will be taken to be valid and binding upon you.

You indemnify us for any liability, direct loss and reasonable costs and expenses incurred as a result of relying on an Application, provided that the liability, loss, damage, cost or expense is not caused by our fraud, negligence or wilful misconduct. You have to pay these amounts within 2 business days after we ask for them.

We may cancel our approval of an Application submitted by you at any time after 30 days written notice to you, or by notice immediately in the case of fraud.

Software.

Access to any proprietary software we make available for the submission of an Application or instructions electronically will be granted on the basis of a non-exclusive licence to use the intellectual property associated with that software. This licence will terminate automatically at the time your registration for WinTrade is cancelled or expires.

Access to the software we provide is available at westpac.com.au by logging in to WinTrade. It is your responsibility to ensure that your instructions for all requested transactions are complete before logging off the platform.

If a session is inactive for more than seven minutes, your access will be suspended but not automatically logged out. You will need to re-enter the password where a time-out screen appears to continue your session. Your access will be logged out automatically after four hours in one session, or on leaving the host page during a session. You will need to log in again to regain access to the platform in these circumstances.

Changes.

We may at any time amend:

- (a) the Application Forms without the need to provide you with prior notice; and
- (b) the provisions set out in this document and the Terms and Conditions by giving you notice.

Unless we have given you instructions otherwise regarding the notice period and form of notices to be provided for any amendment, you agree that we may notify you of the changes as set out in the table below. Transactions made by you on WinTrade after notification of changes will constitute acceptance of those changes:

Type of Change	Minimum number of days' notice	Method of notice
New fee or increase to a fee	30 days in advance	In writing, electronically or by advertisement
Government changes	Reasonably promptly after the government notifies us of the change, unless the government publicises the introduction of the change in which case no notice is required	In writing, electronically or by advertisement
Any other change	As soon as reasonably possible (which may be before or after the change is made), unless we believe the change is unfavourable to you, in which case 30 days' notice in advance	In writing, electronically or by advertisement

Advance notice of amendments to this document and the Terms and Conditions may not be given in some circumstances, for example, when a change is necessitated by an immediate need to restore or maintain the security of our systems, or where you cannot reasonably be located. We can also give you shorter notice or no notice if it is reasonable for us to manage a material and immediate risk.

Banking Code of Practice.

We have adopted the Banking Code of Practice 2019 (Banking Code). The Banking Code sets out the standards of practice and service for Australian banks to follow when dealing with certain customers.

If we provide you with a 'banking service' and you are an 'individual' or a 'small business' (each term as defined in the Banking Code), the relevant provisions of the Banking Code will apply in addition to, and prevail to the extent of any inconsistency with, this document.

You can obtain a copy of the Banking Code from our website or any of our branches. Please let us know if you would like to discuss whether or not the Banking Code will apply to you.

Privacy Statement.

Personal information.

We collect personal information from you to process your application, provide you with your product or service, and manage your product or service. We may also use your information to comply with legislative or regulatory requirements in any jurisdiction, prevent fraud, crime or other activity that may cause harm in relation to our products or services and help us run our business. We may also use your information to tell you about products or services we think may interest you.

If you do not provide all the information we request, we may need to reject your application or we may no longer be able to provide a product or service to you.

We may disclose your personal information to other members of the Westpac Group, anyone we engage to do something on our behalf, rewards program administrators and other organisations that assist us with our business.

We may disclose your personal information to an entity which is located outside Australia. Details of the countries where the overseas recipients are likely to be located are in our privacy policy.

As a provider of financial services, we have obligations to disclose some personal information to government agencies and regulators in Australia, and in some cases offshore. We are not able to ensure that foreign government agencies or regulators will comply with Australian privacy laws, although they may have their own privacy laws. By using our products or services, you consent to these disclosures.

We are required or authorised to collect personal information from you by certain laws. Details of these laws are in our privacy policy.

Our privacy policy is available at westpac.com.au or by calling 132 032. It covers:

- how you can access the personal information we hold about you and ask for it to be corrected;
- how you may complain about a breach of the Australian Privacy Principles or a registered privacy code and how we will deal with your complaint;
- how we collect, hold, use and disclose your personal information in more detail.

We will update our privacy policy from time to time.

Other acknowledgements and consents.

- We may confirm the details of the information provided in this application.
- Where you have provided information about another individual, you must make them aware of that fact and the contents of the Privacy Statement.
- This application form is not an offer or acceptance of credit.

We will use or disclose your personal information to contact you or send you information about other products and services offered by the Westpac Group or its preferred suppliers. Please call us on 132 032 or visit any of our branches if you do not wish to receive marketing communications from us.

Definitions.

“We”, “our”, “us” means Westpac Banking Corporation ABN 33 007 457 141. “Westpac Group” means Westpac Banking Corporation and its related bodies corporate.

Customer Authority.

By a resolution of a legally constituted meeting of the Directors of the Company/Office Bearers of the Organisation IT WAS RESOLVED that:

- 1 the Organisation is authorised to use the Bank’s Westpac WinTrade product and be bound by the applicable terms and conditions of use as may be amended by the Bank from time to time.
- 2 In terms of the Organisation’s use of Westpac WinTrade, the Bank is not required to have regard to any account authorities we have in place now or in the future except those specifically identified as being Westpac WinTrade authorities.

Signed for and on behalf of *(Company name)*/**by 2 company Directors or Director and Company Secretary/by the Sole Trader/as Trustee for** *(Trust/Unincorporated Association name)*/**by the Partnership** *(Partnership name)*.
(Delete not applicable options.)

This form must be signed in accordance with the current authorisation held by Westpac. Westpac will not act on these instructions unless the signatories who sign this form are authorised to do so under the current authorisation and in the manner stated in the authorisation.

Company/Business Name	ARBN/ABN/ACN
<input type="text"/>	<input type="text"/>

By Authorised signatory/ies *(print name and capacity)*

Signature	Date
<input type="text" value="X"/>	<input type="text" value="/ /"/>

By Authorised signatory/ies *(print name and capacity)*

Signature	Date
<input type="text" value="X"/>	<input type="text" value="/ /"/>

Westpac Use Only.

I certify that the signatures provided above in the customer authority are duly authorised signatories and have been verified.

Verified and approved by:

Westpac Approving Officer’s name

Signature	Date
<input type="text" value="X"/>	<input type="text" value="/ /"/>

Important Note

This document is a permanent customer record and must be retained for the period stated in the Records Management policy.