

## WIB Certified Copy Certificate – Organisations – *Customer Identification Documents*

(To be used for Companies, Trusts, Partnerships, Associations & Registered Co-operatives registered/incorporated overseas)

Upon instruction from the Bank, this form may be used where a customer is registered/incorporated overseas and is not able to present their original customer identification documents to the Bank in person.

### Part A Customer Details

Type of Customer (please tick ✓)

Company

Trust

Partnership

Association

Registered Cooperative

Full name of Customer (Registered name if applicable)

Address (Registered address if applicable)

Street			
Suburb/Town/City	State	Postcode	Country

Australian Business Number (ABN)/Australian Registered Body Number (ARBN)/Other Foreign Registration Number (if applicable)

### Part B Certifier Details

Please complete Part B to enable the Bank to contact you if necessary to confirm any information provided on this form.

Full name of Certifier

Occupation

Name of Certifier's employer

Business phone number

Certifier's employment address

Street			
Suburb/Town/City	State	Postcode	Country

Category of certifier (see list on page 3 – insert relevant number)

### Declaration of Certifier

- I have examined the originals of all the documents which are set out in **Part C** of this form.
- The copy documents attached are true and correct copies of the original documents examined by me.

**Privacy Statement:** The Bank is collecting your personal information in order to assist the Bank in the identification of the Customer named in Part A under the Anti-Money Laundering and Counter-Terrorism Financing Act and Rules. If you do not provide all the information requested, the Bank may not be able to provide any product or service to the Customer. The Bank will use and disclose your personal information to other members of the Westpac Group, anyone the Bank engages to do something on its behalf, and other organisations that assist the Bank with its business which may include organisations located outside of Australia and to government agencies and regulators, in some cases offshore. Details are in the Bank's privacy policy. The Bank's privacy policy, available at [westpac.com.au](http://westpac.com.au) or by calling 132 032 (or from overseas +61 2 9293 9270), contains information on how the Bank handles your personal information, how you can access the personal information the Bank holds about you and seek its correction, how you may complain about a breach of the Australian Privacy Principles and how the Bank will deal with your complaint.

Westpac Group means Westpac Banking Corporation and its related bodies corporate.

Signature of Certifier

Date

## Part C Details of Documents Certified

- Please tick (✓) which document(s) are certified.
- **Certify** the first page of the document(s) with "This is a true and correct copy of the original document" followed by the Certifier's signature and the date.
- If any document is written in a language other than English, it must be accompanied by an English translation prepared by an accredited translator.

Customer	Document	Certified
<b>Company</b>	Certificate of incorporation/registration or equivalent document issued by the relevant registration body outside of Australia	<input type="checkbox"/>
<b>Trust</b>	Trust Deed/Settlement Deed (or extract) where the names of the trust, trustees, beneficiaries, settlor(s) and execution page are evident	<input type="checkbox"/>
<b>Partnership</b>	Partnership agreement, or extract, where the full name of the partnership, names of the partners and execution page are evident	<input type="checkbox"/>
<b>Association</b>	Certificate of incorporation or equivalent document issued by the relevant registration body outside of Australia	<input type="checkbox"/>
	Constitution or rules or minutes of a meeting of the association or relevant extract where the full name and registration number (if applicable) of the association are evident	<input type="checkbox"/>
<b>Registered Cooperative</b>	Certificate of registration or equivalent document issued by the relevant registration body outside of Australia	<input type="checkbox"/>
	Register maintained by the cooperative or minutes of a meeting of the cooperative or relevant extract where the full name and registration number of the cooperative are evident.	<input type="checkbox"/>
<b>Other documents -</b> please specify.  <b>Note:</b> <i>The Bank reserves the right to reject any document listed here.</i>		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

## Checklist for Certifier (must be completed in full by the Certifier)

Please tick (✓)

- All parts of this form have been completed.
- You are a person within a specified class of accepted certifiers defined below in "Category of Certifiers".
- All documents contain on the first page, a written statement, signed and dated by you, stating that "this is a true and correct copy of the original document".
- All documents are written in English or an English translation prepared by an accredited translator is attached.
- The certified copies containing the Certifier's original signature are attached to this form.

**NOTE:** It is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to knowingly provide false or misleading information or knowingly produce a false or misleading document. **Penalty: Imprisonment for 10 years.**

## Category of Certifiers

The following persons are approved by the Bank to certify identification documents:

- Any person specified in category 11
  - Any person specified in category 12 or 13 where the international bank/finance company is acceptable to Westpac (Refer to your banking representative for information on acceptable international banks/finance companies)
  - Any of the persons specified in category 1 to 17 where the person holds these positions within Australia
1. A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described)
  2. A judge of a court
  3. A magistrate
  4. A chief executive officer of a Commonwealth court
  5. A registrar or deputy registrar of a court
  6. A Justice of the Peace
  7. A notary public (for the purposes of the Statutory Declaration Regulations 1993)
  8. A police officer
  9. An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
  10. A permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public
  11. An Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955)
  12. A bank or building society officer with 2 or more continuous years of service
  13. A finance company officer with 2 or more continuous years of service
  14. An officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees
  15. A member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership
  16. A Commissioner for Declarations
  17. A Commissioner for Affidavits

### Bank Use Only

Bank officer's name

Salary number

Branch/Department

BSB

Customer IDV number

Signature

Date