

Verifying Officer Certification of Cardholder Form – Electronic Value Cards (‘EVC’)

Guide to completing this form

Verifying Officer to complete one form for each individual cardholder who is authorised to be a cardholder in respect of the organisation’s EVC facility with Westpac. Complete all sections of this form in BLOCK LETTER

Electronic Value Card Facility Details

Full name of organisation

Organisation’s ABN/ ACN/ARBN

Westpac EVC Facility Number

Customer Details (Please print clearly using BLOCK letters)

Title (e.g. Mr, Mrs)

Given name(s)

Surname

Gender

 Male Female

Date of birth

 / /

Residential address (P.O. Box not acceptable)

Street			
Suburb	State	Postcode	Country

Title of position/role within organisation

Cardholder signature

Date

 / /

Record Of Identification Documents Verified

Identification document details	Document 1 (primary) (refer to list)	Document 2 (secondary) (refer to list)
Verified from	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy
Document issuer		
Place issued		
Issue date		
Expiry date		
Document number		
Accredited English translation	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted

Our privacy policy is available at westpac.com.au or by calling 132 032 and covers how we handle your personal information.

The Card Facility

The cardholder detailed in this form is authorised to be a cardholder in respect to the organisation’s EVC facility with Westpac.

Verifying Officer Details

I certify that the cardholder detailed in this form is authorised to be a cardholder on the organisation's EVC facility with Westpac.

Note: It is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to knowingly provide false or misleading information or knowingly produce a false or misleading document. **Penalty: Imprisonment for 10 years.**

Verifying Officer full name

Verifying Officer WBCIDV number (if known)

Verifying Officer signature

Date

Westpac Use Only

Cardholder customer number

WBCIDV number of cardholder

Date entered

Details entered by (Westpac employee name)

Westpac employee signature

Salary No.

Identification Documentation Verification Procedure

To verify the individual cardholder's full name, date of birth and residential address
 Either 1 primary and 1 secondary document, Or 2 primary documents **MUST** be used

Table A – Primary identification documents

(When a photo ID is presented ensure the likeness of the photo matches the individual and the signature, if any, matches)

Tick	Select at least ONE option from this section
<input type="checkbox"/>	Birth certificate – Australian (full birth certificate or extract birth certificate)
<input type="checkbox"/>	Birth certificate – Foreign (issued by a foreign government, the UN or an agency of the UN; must be a full birth certificate)
<input type="checkbox"/>	NSW Birth card*
<input type="checkbox"/>	Citizenship certificate – Australian
<input type="checkbox"/>	Citizenship certificate – Foreign (issued by a foreign government)
<input type="checkbox"/>	Passport – Australian (can either be current or expired within last 2 years; must not be cancelled, defaced or mutilated)*
<input type="checkbox"/>	Passport – Foreign (issued by a foreign government, the UN or an agency of the UN; must not be cancelled, defaced or mutilated)*
<input type="checkbox"/>	Travel document – Foreign (issued by a foreign government, the UN or an agency of the UN)*
<input type="checkbox"/>	National identity card (issued by a foreign government, the UN or an agency of the UN)*
<input type="checkbox"/>	Driver's licence – Australian*
<input type="checkbox"/>	Learner's Driver's Licence – Australian*
<input type="checkbox"/>	NSW RTA photo card or proof of age card*
<input type="checkbox"/>	Boat licence – Australian*
<input type="checkbox"/>	Taxi licence – Australian*
<input type="checkbox"/>	Pension card – Australian*
<input type="checkbox"/>	Pension card – Department of Veteran's Affairs
<input type="checkbox"/>	18+ proof of age card*
	*Must contain photograph and signature

Table B – Secondary identification documents

(When a photo ID is presented ensure the likeness of the photo matches the individual and the signature, if any, matches)

Tick	Select any number of options from this section
<input type="checkbox"/>	Driver's licence – Foreign*
<input type="checkbox"/>	Security guard's licence *
<input type="checkbox"/>	Shooter's/ firearm's licence
<input type="checkbox"/>	Blind citizen's Australia ID card*
<input type="checkbox"/>	Multiple Sclerosis Society photo ID card*
<input type="checkbox"/>	Public Service employee ID card – Australian*
<input type="checkbox"/>	Student ID card – Australian higher education (TAFE or University)*
<input type="checkbox"/>	Working with Children check card (Blue card) QLD, VIC, WA*
<input type="checkbox"/>	Australian Taxation Office (ATO) notice (issued within the last 12 months and includes the customer's name and residential address)
<input type="checkbox"/>	Financial benefits notice issued by a Commonwealth, State or Territory government (issued within the last 12 months and includes the customer's name and residential address) e.g. notice from Centrelink
<input type="checkbox"/>	Financial Institution passbook – Australian (must be current and have a black light signature)
<input type="checkbox"/>	Utilities notice (issued by a local government or utilities provider within the last 3 months and includes the customer's name and residential address)
<input type="checkbox"/>	Health care card – Centrelink
<input type="checkbox"/>	Health care card – Department of Veterans' Affairs
<input type="checkbox"/>	Marriage certificate – Australian
<input type="checkbox"/>	Medicare card
<input type="checkbox"/>	Commonwealth Senior's Health Card or State Senior's card
<input type="checkbox"/>	KEYPASS photo ID card*
	* Must contain photograph and/ or signature