



Westpac Institutional Bank Notice of Authority - Company or other Organisation.

Date

/ /

Before this form is completed, please read the section titled 'Privacy Statement'.

Customer Name.

Customer name (provide the full name of business proprietors or organisation (company, partnerships, society, club or association) and ABN, if applicable)

Authorisation to the Bank.

By a resolution of a legally constituted meeting of the organisation or the directors of the company, as the case may be, authority was given to the persons whose name(s) and specimen signature(s) appear in the section 'Details of Persons Authorised', in the name and on behalf of the organisation:

1. To draw cheques and other instruments on any of our accounts, if permitted by you.
2. To overdraw any of our accounts to the extent permitted by you.
3. To authorise you to make periodical payments or direct debits to any account and debit that account with any charges or costs relating to such payments.
4. In relation to any term or other deposit in the name of the organisation:
 - to place money on deposit;
 - to receive payment of deposit moneys and interest;
 - to give you instructions in relation to any deposit, including instructions on the payment (whether at maturity or otherwise) or renewal of that deposit.
5. In relation to property held by you on behalf of the organisation:
 - to have access to, and receive from you such property; and
 - to give you instructions regarding such property.
6. To instruct you to transfer accounts between your branches.
7. To instruct you to close all or any of our accounts.
8. To draw, make, accept, endorse or discount cheques and other instruments made payable to or to the order of the organisation.
9. To arrange the issue and negotiation of letters of credit.
10. To give or sign any documents for your protection, including guarantees and indemnities relating to:
 - missing documents;
 - guarantees or undertakings given or to be given by you in favour, or on behalf of, or at the request of the organisation;
 - letters of credit issued or to be issued by you on behalf of, or at the request of the organisation or in favour of any of its officers or agents.
11. To pledge, assign, give security over or make arrangements with you regarding any property belonging to the organisation and to receive any such property from you.
12. To make enquiries, to give instructions and generally to request and receive information in relation to any accounts of the organisation.

This authority applies to all of the existing accounts of the organisation and all accounts that it may conduct in the future, except those accounts for which you are given a separate authority.

Privacy Statement (for individuals whose personal information may be collected – in this clause referred to as “you”).

All personal information and credit-related information (if applicable) we collect about you is collected, used and disclosed by us in accordance with our Privacy Statement which is available at westpac.com.au/privacy/privacy-statement or by calling us through your relationship manager or Westpac representative. Our Privacy Statement also provides information about how you can access and correct your personal information, and make a complaint. You do not have to provide us with any personal information or credit information (if applicable) but, if you don't, we may not be able to process an application or a request for a product or service.

Where individuals engage with us in relation to products and services for our business, corporate or institutional customers (for example, as representative, administrator, director, corporate officer, signatory, beneficiary or shareholder of one of our customers) our [Privacy Statement](#) will be relevant to those individuals where we collect and handle their personal information. For example, where we collect their personal information to verify their identity or collect their signature as a signatory on a corporate account.

Foreign Tax Residency.

We are required under domestic and international laws to collect and report financial and account information relating to individuals and organisations who are, or may be, foreign tax residents. We may ask you whether you or any shareholder, beneficiary, settlor or controlling person are a foreign tax resident from time to time, such as when you open an account with us, or if your circumstances change. If you do not provide this information to us, we may be required to limit the services we provide to you e.g. in a form of account restrictions if you have not provided us with your foreign tax residency information 30 days after we have contacted you.

Unless you tell us otherwise, by completing any application, you certify that any shareholder, named beneficiary, settlor or controlling person is not a foreign tax resident. You must tell us if you, or any shareholder, named beneficiary, settlor or controlling person is, or becomes, a foreign tax resident (unless an exemption applies, such as for shareholders of listed companies). Where there are no named beneficiaries (for example for beneficiaries identified only as a class) you must tell us if a beneficiary is a foreign tax resident immediately when any decision is made to identify and make a distribution to them. You may contact us to provide foreign tax residence information by calling Foreign Tax Operations on 1300 725 863 or +61 2 9155 7580 for customers outside Australia. For more information you can also visit our page on Foreign Tax Residency: westpac.com.au/foreigntaxresidency.

We cannot give tax advice, so please contact your independent tax advisor if you need help finding out whether any person is a foreign tax resident.

Details of Persons Authorised.

Provide the following details of persons authorised to act under the authorisation:

The Persons Authorised, by signing this form, confirm and agree that:

- they must be fully identified by Westpac (and not by a Verifying Officer) for the purposes of this authority before acting under the authorisation and that Westpac may decide to accept or decline an authorisation for reasons associated with its obligations under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* (the AML law) without being required to give reasons; and
- they are aware that it is an offence under the AML law to knowingly provide false or misleading information or knowingly produce a false or misleading document and that penalties for that offence can include imprisonment for up to 10 years.

Given name	Middle name (if applicable)	Surname
Residential address		
Date of Birth / /	Is the signatory known by any other name(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No ► If 'YES', provide name(s)	<div style="border: 1px solid black; padding: 5px; width: 100%;"> 8 Digit Customer No. (if applicable) Specimen signature </div>
Office held	WBC IDV. (Bank Use)	
Please sign within the box		

Given name	Middle name (if applicable)	Surname
Residential address		
Date of Birth / /	Is the signatory known by any other name(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No ► If 'YES', provide name(s)	<div style="border: 1px solid black; padding: 5px; width: 100%;"> 8 Digit Customer No. (if applicable) Specimen signature </div>
Office held	WBC IDV. (Bank Use)	
Please sign within the box		

Given name	Middle name (if applicable)	Surname
Residential address		
Date of Birth / /	Is the signatory known by any other name(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No ► If 'YES', provide name(s)	<div style="border: 1px solid black; padding: 5px; width: 100%;"> 8 Digit Customer No. (if applicable) Specimen signature </div>
Office held	WBC IDV. (Bank Use)	
Please sign within the box		

Given name	Middle name (if applicable)	Surname
Residential address		
Date of Birth / /	Is the signatory known by any other name(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No ► If 'YES', provide name(s)	<div style="border: 1px solid black; padding: 5px; width: 100%;"> 8 Digit Customer No. (if applicable) Specimen signature </div>
Office held	WBC IDV. (Bank Use)	
Please sign within the box		

If more signatures are required, complete the 'Annexure 'A' to Westpac Institutional Bank Notice of Authority – Company or other Organisation' form

Attach 'Annexure 'A' to Westpac Institutional Bank Notice of Authority – Company or other Organisation' to this form once it has been completed with details of all authorised persons

Is 'Annexure 'A' required? Yes No

Authority Agreement.

This authority will continue until the branch where the accounts are kept, receives a written notice in a form satisfactory to the Bank from the organisation that the authority has been cancelled.

This authority cancels any previous authority we have given to you regarding the persons authorised to act except in relation to:

- instruments dated before the date of this authority and presented for payment after you receive this authority, and
- any act done under the previous authority.

If the organisation is the proprietor of a business:

- There is no other person or organisation interested as proprietor of the business. We will write to you immediately if there is a change of proprietors of the business.
- If there is more than one proprietor of the business:
 - our liability to you is joint and several if any of our accounts is or becomes overdrawn; and
 - you may accept for the credit of any of the accounts any instrument payable to any one or more of the proprietors.
- We have given you an up to date copy of the certificate of registration (if any) of the business name, or if the registration has been applied for, but not yet obtained, a copy of the application.

Organisation Accounts.

- For a company – we have given you a copy of the certificate of registration or incorporation.
- For any other type of organisation – we have given you an up-to-date copy of the rules, by-laws, constitution or other document (if any) constituting the body named on this authority and authorising the signatory/ies to act.

In this authority:

- account includes a term or other deposit.
- Except in the **Privacy Statement** Section and **Annexure 'A'** (if applicable), I, me, my, we, our and similar words refer to the organisation or proprietors of the business named above as the Customer.
- 'you ' and 'your ' means the Bank.
- 'organisation 'refers to the company, society, club, institution or other association named above as the Customer.
- 'letters of credit' includes the documentary letters of credit and stand-by letters of credit.
- 'property 'includes packets, boxes, deeds, securities, bills of exchange, promissory notes, drafts, bills of lading, warehouse certificates, insurance policies, insurance bonds, deferred annuity policies and any other documents or property of any kind.
- 'instruments ' means cheques, drafts, bills of exchange, promissory notes and other instruments.
- the singular includes the plural and vice versa.

Joint/Several Authorisation.

If more than one person has been authorised, they will act in the following manner (select ✓ one option):

- Any two jointly
- Joint authorisation (all persons authorised must act and sign together)
- Severally (each person authorised acts or signs alone)

Endorsement.

By the same resolutions, authority was give to any one of the persons whose name and specimen signature appears in the section 'Details of Persons Authorised', to endorse cheques and other instruments payable to or to the order of the organisation and lodged for the credit of any account of the organisation.

Authority Execution.

By a resolution of a legally constituted meeting of the organisation or the directors of the company (or equivalent officeholders where the organisation is not a company), as the case may be, authority was given to the person(s) named to sign this authority.

This authority is signed for and on behalf of (name of organisation):

By (Signature)

Given name

Surname

Official Designation

(e.g. Director, Company Secretary or equivalent)

By (Signature)

Given name

Surname

Official Designation

(e.g. Director, Company Secretary or equivalent)

Note: Execute using the following section where signing under a power of attorney

Signed for (name of company or other organisation)

By its attorney(s) under the authority of a power of attorney dated

Sign here

I have no notice of the revocation of the power of attorney

Given name

Surname

Sign here

I have no notice of the revocation of the power of attorney

Given name

Surname

Note: Westpac reserves the right to call for further evidence of authority to sign, including by requesting a copy of the power of attorney where signing is via this method.

It is an offence under the *Anti-Money Laundering and Counter-Terrorism Act 2006* to give false or misleading information or documents.

Bank Use Only.

Received by

Date

Authorised by

Date