



Notice of Authority – ACT Government use only

Before this form is completed, please read the section titled 'Privacy Statement'.

Customer Name

Customer name (provide the full name of the Government organisation and ABN, if applicable. This will be the name the account will be opened in)

The

(insert Directorate's name)

Authorisation to the Bank

The person(s) whose name(s) and specimen signature(s) appear in the Details of Persons Authorised in the respective Annexure A for each Customer are authorised to act on behalf of that Customer, pursuant to the section 34 of the *Financial Management Act 1996* (ACT) or section 36C of the *Public Sector Management Act 1994* (ACT):

1. To draw cheques and other instruments on any accounts of that Customer, if permitted by you.
2. To authorise you to make periodical payments or direct debits to that Customer's accounts and debit those accounts with any charges or costs relating to such payments.
3. In relation to any term or other deposit in the name of that Customer:
 - to place money on deposit;
 - to receive payment of deposit moneys and interest;
 - to give you instructions in relation to any deposit, including instructions on the payment (whether at maturity or otherwise) or renewal of that deposit.
4. In relation to property held by you on behalf of that Customer:
 - to have access to, and receive from you such property; and
 - to give you instructions regarding such property.
 - to instruct you to transfer accounts of that Customer between your branches.
5. To instruct you to close all or any of that Customer's accounts.
6. To draw, make, accept, endorse or discount cheques and other instruments made payable to or to the order of that Customer.
7. To arrange the issue and negotiation of letters of credit.
8. To give or sign any documents for your protection, including guarantees and indemnities relating to:
 - missing documents;
 - guarantees or undertakings given or to be given by you in favour, or on behalf of, or at the request of that Customer;
 - letters of credit issued or to be issued by you on behalf of, or at the request of that Customer or in favour of any of its officers or agents.
9. To make enquiries, to give instructions and generally to request and receive information in relation to any account(s) of that Customer.

This authority applies to all of the existing accounts of each Customer and all accounts that each Customer may conduct in the future, except those accounts for which you are given a separate authority.

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Privacy Statement (for individuals whose personal information may be collected – in this clause referred to as “you”)

All personal information and credit-related information (if applicable) we collect about you is collected, used and disclosed by us in accordance with our Privacy Statement which is available at westpac.com.au/privacy/privacy-statement or by calling us through your relationship manager or Westpac representative. Our Privacy Statement also provides information about how you can access and correct your personal information, and make a complaint. You do not have to provide us with any personal information or credit information (if applicable) but, if you don't, we may not be able to process an application or a request for a product or service.

Where individuals engage with us in relation to products and services for our business, corporate or institutional customers (for example, as representative, administrator, director, corporate officer, signatory, beneficiary or shareholder of one of our customers) our Privacy Statement will be relevant to those individuals where we collect and handle their personal information. For example, where we collect their personal information to verify their identity or collect their signature as a signatory on a corporate account.

Authority Agreement

Except for changes to each Customer's Persons Authorised, this authority will continue for each Customer until the Bank receives a written notice in a form satisfactory to the Bank from any one of the Treasurer, responsible Minister, responsible Director-General or their respective delegate(s) that this authority has been cancelled with respect to that Customer or with respect to each Customer.

This authority cancels any previous authority each Customer has given to you regarding the persons authorised to act for that Customer except in relation to:

- instruments dated before the date of this authority and presented for payment after you receive this authority, and
- any act done under a previous Customer authority.

Each Customer may request, at any time, changes to its Persons Authorised. Each such request must be in a form satisfactory to the Bank and accompanied by copies of its instrument of delegation authorising the changes to its Persons Authorised.

In this authority:

- account includes a term or other deposit.
- 'you' and 'your' means the Bank.
- 'letters of credit' includes the documentary letters of credit and stand-by letters of credit.
- 'property' includes bills of exchange, promissory notes, drafts and any other documents or property of any kind.
- 'instruments' means cheques, drafts, bills of exchange, promissory notes and other instruments.
- the singular includes the plural and vice versa.

Joint/Several Authorisation

If more than one person has been authorised for each Customer, they will act in the following manner:

Any two (2) of the persons authorised to sign jointly

Endorsement

Under the same authorisation, authority was given to any one of the persons whose name and specimen signature appears in the **Details of Persons Authorised** in the respective Annexure A for each Customer to endorse cheques and other instruments payable to or to the order of that Customer and lodged for the credit of any of account of that Customer.

Authority Execution

The

(insert official designation of person(s) properly authorised to appoint the Customer's Persons Authorised) confirms that all authorisations required for the Persons Authorised to act in accordance with the terms of the notice of authority that this form forms part of are held.

This authority is signed for and on behalf:

(insert Customer's name)

By (Signature)

Given name(s)

Surname

Official Designation

Date

By (Signature)

Given name(s)

Surname

Official Designation

Date

Bank Use Only

Received by

Date

Authorised by

Checked by