



Third Party Access Authority - Online Banking.

Complete this form and submit it to your local branch or Relationship Manager if you want to grant access to one or more of your accounts and services to a personal customer or Organisation (each a 'Third Party') for access via their Online Banking. This authority provides access via Online Banking only.

Exclusions:

- All other channel accesses including branch, ATM or Telephone Banking.
- This form cannot be used for Bump Savings accounts third party online access. Bump third party online access can be updated through the Bump 'Notice of Authority' process.

All accounts and services listed below MUST be held in the same name.

Section 1 - Third Party details.

This authority will authorise the Third Party named below (including each of their nominated Administrators and Users) to access the account(s) listed in Section 3 and services(s) listed in Section 4 via their Online Banking.

Third Party Name (Name of the Third Party that is **being granted access** to your account(s) and service(s))

Third Party customer number (8 digit customer number)

Section 2 - Account(s)/Service(s) holder(s) details.

Name of the person(s) or Organisation that **owns** the account(s)/service(s) and is granting access via this authority.

Account/Service holder(s) customer number(s) (8 digit customer number(s) of Account/Service holder(s))

Section 3 - Details of account(s) and access to be granted by this authority.

This Authority will authorise the Third Party listed in Section 1 to access the listed account(s) held by the Account/Service holder(s) in Section 2 on the following terms:

| BSB | Account/ Credit Card Number | Product Type | Third Party Access Level | Allow on-share*? (Personal customers) |
|-----|--------------------------------|--------------|---|--|
| | | | <input type="checkbox"/> Non Value <input type="checkbox"/> Value | <input type="checkbox"/> Yes |
| | | | <input type="checkbox"/> Non Value <input type="checkbox"/> Value | <input type="checkbox"/> Yes |
| | | | <input type="checkbox"/> Non Value <input type="checkbox"/> Value | <input type="checkbox"/> Yes |

*On-share permits the Third Party individual customer to share access with Users within their Personal Network up to the access level indicated. On-share is always permitted for Organisations under a Business Network.

Section 4 - Details of service and access to be granted by this authority.

Service(s) where third party access can be granted using this form is limited to Merchant facilities and can only be granted to Organisations.

This Authority will authorise the Third Party listed in Section 1 to access the listed Service held by the Service Holder in Section 2 on the following terms:

| Merchant Member Number | Third Party Access Level (Business Network customers only) |
|------------------------|---|
| | <input type="checkbox"/> Non Value <input type="checkbox"/> Value |

| | |
|-------------------------|---|
| Non value access | Account/Credit Card |
| | The Third Party or their Users are authorised to view accounts and create payments including: <ul style="list-style-type: none"> • View the account balance; • View transaction details, statements, and voucher images on the account(s); • Initiate a stop cheque request on the account(s) and charge any fees for the request to the account; • Create payments for other Users with Value access to the account to authorise the payment |
| | Service |
| Value access | Account/Credit Card |
| | The Third Party or their Users are authorised to view accounts, create and approve payments including: <ul style="list-style-type: none"> • View the account balance; • View transaction details, statements, and voucher images on the account(s); • Initiate a stop cheque request on the account(s) and charge any fees for the request to the account; • Create payments for other Users with value access to the account to authorise the payment; • Debit the account via Online Banking payment methods including Pay Anyone, Funds Transfer, International Payments; • Authorise payments created by someone else; • Provide instructions for the alteration, renewal and termination of an account. |
| | Service |
| | The Third Party or their Users are authorised to: <ul style="list-style-type: none"> • View Merchant statements; • #View Merchant transactions. <p>#This feature is not currently available however when available any Organisation granted Non-Value access will be able to action these tasks.</p> |
| | The Third Party or their Users are authorised to: <ul style="list-style-type: none"> • View Merchant statements; • #View Merchant transactions; • #Order Merchant stationery; • #Receive merchant notifications and initiate servicing requests. <p>#These features are not currently available however when available any Organisation granted Value access can action these tasks.</p> |

Please note:

Credit card accounts

- Any Fund Transfers or Pay Anyone payments from a credit card account are a cash advance and will be subject to cash advance interest **and** charges as soon as the payment is made.

Statutory Trust Accounts

- The Account holder is responsible for compliance with, and should consider all applicable laws governing the access and use of statutory trust accounts. Westpac Banking Corporation accepts no responsibility for validating authority of a **Third Party** to access and transact on the relevant accounts via Online Banking.

Section 5 - Account or Service Holder's declaration and authority.

►► It is mandatory for ALL the Account/Service holder(s) to complete this section.

I/We (the Account/Service holder(s)), acknowledge that in signing this Third Party Access Authority:

- a. the Third Party may only operate on the Account(s) listed in section 3 and Service(s) listed in section 4 on our behalf via Online Banking to the extent authorised by the nominated Access level;
- b. is subject to the relevant operating rules and term and conditions of the Account(s) and the Online Banking terms and conditions except where the Third Party authorises a User to have Senior approver access. A Senior approver can approve any payment made from this account on their own regardless of the account operating rules;
- c. Westpac Banking Corporation ("Westpac") is authorised to act upon all instructions and requests to effect transactions and disclose information about the Account(s) listed in Section 3 and Service(s) listed in Section 4 of this authority to the Third Party through Online Banking in the manner specified;
- d. it is in addition to and not in substitution to any other notice provided to Westpac concerning the operations on any account or service held by me/us. Amendments to other authorities that I/we may have with Westpac now or in the future shall not affect this authority which is to continue in full force and effect until Westpac receives a written notice of cancellation of this authority by the Account holder;
- e. Westpac is authorised to treat any transaction or instruction effected through Online Banking by the Third Party including each of its nominated Administrators and Users (if they have been given Value Access), on my/our Accounts and Services listed in this authority, as a transaction or instruction that is to be undertaken with my/our authority without Westpac being required to verify my/our authority in any case;
- f. Westpac is not required to check the accuracy of any instructions, requests or notifications received or sent through Online Banking on my/our Accounts and Services;
- g. Westpac is released from all actions, suits, proceedings, claims, costs and demands that may be made, brought or incurred by or against Westpac arising from any unauthorised or incorrect instructions or requests to effect transactions via Online Banking on my/our Accounts and Services in the manner specified in this Authority;
- h. I/We confirm the Third Party listed in section 1 has been made aware that any access to the Accounts and Services is subject to the applicable account terms and conditions and the Online Banking terms and conditions.
- i. the Third Party and its Users can access the Accounts and Services in accordance with the Online Banking terms and conditions and where any inconsistencies exist between the Account and Service terms and the Online Banking terms and conditions, the Online Banking terms and conditions prevail;
- j. Where on-share access has been provided, the Third Party can grant access to a User in their Personal Network up to the nominated Access Level defined in Section 3;
- k. Authority has been duly given for the Third Party to appoint the Administrator and Users of their network as operators of the Account(s) and Service(s) and to act in accordance with the terms of this authority.
- l. any Account(s) in Section 3 may be nominated as the billing account for the Third Party Organisation.

This authority is signed for by all Account and Service holders

(Any additional account holders can sign on the next page).

Account/Service holder #1/Executive Officer #1.

Account/Service holder #2/Executive Officer #2.

Our Privacy Policy and EU Data Protection Policy can be found at westpac.com.au/privacy

Full Name

Position

Signature

Date

Full Name

Position

Signature

Date

Section 6 – Authorised Person's acknowledgement.

▶▶ If the Third Party listed in Section 1 is an individual then it is mandatory for that person to complete this section.

I (the Authorised Person) acknowledge that in signing this Access Authority I agree:

- the Account(s) listed in Section 3 and the Service(s) listed in Section 4 will be added to my Online Banking access and be available to the extent authorised by the nominated Access Level until such time this Authority is cancelled;
- my access to the Account(s) and Service(s) must be in accordance with the applicable terms and conditions and the Online Banking terms and conditions, and to the extent of any inconsistencies between them, the Online Banking terms and conditions prevail.

Authorised Person.

Our Privacy Policy and EU Data Protection Policy can be found at westpac.com.au/privacy

Full Name

Signature

Date

Section 7 – Westpac Use Only.

Verified and Approved By (Westpac Approving Officer)

Name

Position

Salary No.

BSB

Verifying Branch
Stamp Required

Signature

Date

Westpac Employee Checklist (Branch). All of the following must be completed.

- | | |
|--|---|
| <input type="checkbox"/> I have checked that the customer number for the Third Party in Section 1 is recorded and correct. | <input type="checkbox"/> I have checked that the customer number(s) for the Account/Service Holder(s) in Section 2 is recorded and correct. |
| <input type="checkbox"/> I have recorded the product type next to each account in Section 3. | <input type="checkbox"/> I have checked if this is a joint account/service and all Account/Service Holders have signed the form |
| <input type="checkbox"/> I confirm that all Account Holders and the Third Party have been verified by one of the following: <input type="checkbox"/> Card swipe and PIN, or <input type="checkbox"/> Primary/secondary ID, or <input type="checkbox"/> Call back performed using contact numbers from bank records or the phone book. | <input type="checkbox"/> I confirm that all Account/Service Holder(s) and the Third Party have signed the form in front of the banker or call back performed using contact numbers from bank records or the phone book. |
| <input type="checkbox"/> I confirm that in Service Online I have: <input type="checkbox"/> Verified signature to Service Online, and <input type="checkbox"/> Confirmed all Account/Service Holders have an identification status of 'WBC Identified' in Service Online (ID&V). | <input type="checkbox"/> I have checked that the Merchant Member Number for the Service Holder(s) in Section 4 is recorded and correct. |
- Note: All Signatures must be original (no photocopies to be accepted)

Westpac Use Only



Once the 'Westpac Use Only' section has been completed by the branch or Relationship Manager and all signatures have been verified, please fax this form to the Access Authorities Team on 1300 655 471.
Note to customers: Please do not fax this form directly to the number above.

Important Note This document is a permanent customer record and must be retained for the period stated in the Records Management policy.