



# Merchant – Request for MOTO (Mail and Telephone Order) Facility.

Please complete this form if you would like to obtain approval for a MOTO (Mail and Telephone Order) Facility.

For assistance, please phone Merchant Business Solutions on 1800 029 749 option 1.

Westpac Merchant ID

## Section 1 – Your merchant details.

Trading name

Trading address

State

Postcode

Contact name

Contact phone number

**You must not commence processing MOTO transactions until you have received approval in writing from Westpac. Transactions which are processed without prior approval may not be accepted.**

### Please Note:

MOTO (or card not present) purchases afford a degree of anonymity which fraudsters often prefer. A large amount of credit card fraud is committed in card not present situations and the volume of this type of fraud is increasing.

Westpac has produced a brochure entitled “Protecting business against credit card fraud” which was developed to assist our merchants to understand the types of risks involved and the actions merchants should take to reduce the risk of loss.

If you do not have a copy of this brochure you can download from our website at:  
[westpac.com.au/merchant-terms](http://westpac.com.au/merchant-terms)

**Section 2 - Your authorisation.**

**Note:** This form must be signed in accordance with the authorisation under the Merchant Facility.

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Date

Please sign this form and fax to: **(02) 9876 9165**

**OR**

Mail to: **Merchant Business Solutions, GPO BOX 18, Sydney NSW 2000**

**Merchant - Additional information.**

Please include any additional information below.