



## Merchant – Request to change authorised contacts.

Please complete this form if you would like to obtain approval for a MOTO (Mail and Telephone Order) Facility.

**Note:** If the change is due to a change in ownership, a new merchant facility must be established. Please phone Merchant Business Solutions sales on 1800 029 749.

Westpac Merchant ID

### Section 1 – Your merchant details.

Trading Name

Trading Address

<input type="text"/>		
<input type="text"/>	State	Postcode

Contact name

Contact phone number

### Section 2 – Your change details.

Please ADD the following contacts:

1. Contact name

Contact number

2. Contact name

Contact number

3. Contact name

Contact number

4. Contact name

Contact number

Please DELETE the following contacts:

1. Contact name

Contact number

2. Contact name

Contact number

3. Contact name

Contact number

4. Contact name

Contact number

**Section 3 - Your authorisation.**

**Note:** This form must be signed in accordance with the authorisation under the Merchant Facility.

Name	Signature
<input type="text"/>	<input type="text" value="X"/>
Name	Signature
<input type="text"/>	<input type="text" value="X"/>
Name	Signature
<input type="text"/>	<input type="text" value="X"/>
Name	Signature
<input type="text"/>	<input type="text" value="X"/>
Date	
<input type="text" value="/ /"/>	

Please sign this form and fax to: **(02) 9876 9165**

**OR**

Mail to: **Merchant Business Solutions, GPO BOX 18, Sydney NSW 2000**

**Merchant - Additional Information.**

Please include any additional information below.