



# Joint Account On-Share Authority – Online Banking

Complete this form if you want to authorise all Joint Account Holders to on-share this account in Online Banking.

Note: This authority provides on-share access via Online Banking only and not via branch, ATM or Telephone Banking.

## Section 1 – Details of the Westpac account

Please list the details of the account that is being granted on-share access. Note: If a credit card account, list the card number only.

BSB	Account/Credit Card Number

## Section 2 – Joint Account Holders

Please list the full name of each owner of the account listed in Section 1.

	Individual Name (first name, surname)/Organisation Name
1	
2	
3	
4	

## Section 3 – Account Holder's declaration and authority

►► It is mandatory for ALL the Account Holders to complete this section.

We (the Account Holders) acknowledge that in signing this authority:

- that as an Account Holder of this account with Online Banking access now or in the future each Account Holder will be able to on-share access to this account with Users in each of their own Personal or Business Network;
- that any User's access within Online Banking is subject to the relevant operating rules and term and conditions of the Account(s) and the Online Banking terms and conditions. We also acknowledge that where the account is being accessed by Users in Business Network the Business Network Owner may authorise a User to have Senior Approver access. A Senior Approver can approve any payment made from this account on their own regardless of whether the method of operation specifies at least a number of authorised persons to operate together. Where a joint account changes to a method of operation of 'All to sign' the account On-Share Authority will be cancelled and Users in the Network will no longer be able to transact.
- Westpac Banking Corporation ("Westpac") is authorised to act upon all instructions and requests to effect transactions and disclose information about your account listed in section 1 of this Authority to any User who has been granted access to the account through Online Banking by an Account Holder or an Administrator on their behalf;
- it is in addition to and not in substitution to any other notice provided to Westpac concerning the operations on the account held by us. Amendments to other authorities that we may have with Westpac now or in the future will affect this Authority if the method of operation of the account is changed to 'All to Sign' by any of the Account Holders.
- Westpac is authorised to treat any transaction or instruction effected through Online Banking by the Users of the Personal or Business Network(s), on your account listed in this Authority, as a transaction or instruction that is to be undertaken with my/our authority without Westpac being required to verify my/our authority in any case;
- Westpac is not required to check the accuracy of any instructions, requests or notifications received or sent through Online Banking on my/our account; and
- Westpac is released from all actions, suits, proceedings, claims, costs and demands that may be made, brought or incurred by or against Westpac arising from any unauthorised or incorrect instructions or requests to effect transactions via Online Banking on our account in the manner specified in this Authority;

**Section 3 - Account Holder's declaration and authority (continued)**

This authority is signed for by all Account Holders.

**Account Holder #1/Executive Officer #1 (e.g. Sole Trader, Director, Company Secretary, Trustee, Partner)**

Full Name

Position

Signature

Date

**Account Holder #2/Executive Officer #2**

Full Name

Position

Signature

Date

**Account Holder #3/Executive Officer #3**

Full Name

Position

Signature

Date

**Account Holder #4/Executive Officer #4**

Full Name

Position

Signature

Date

**Section 4 - Westpac Use Only**

Verified and Approved By (Westpac Approving Officer)

Name

Position

Salary No.

BSB

Fax No.

Signature

Date

Verifying Branch Stamp Required

Westpac Employee Checklist (Branch). All of the following must be completed.

- I have checked that the account listed in Section 1 is owned by the Joint Account Holders listed in Section 2.
- I have checked the method of operation on the Joint Account listed in Section 1 and confirm it is not 'All to Sign', do not proceed with form if method of operation is 'All to Sign'.
- I confirm that all Joint Account Holders have signed the form in Section 3 in front of a banker or call back performed using contact numbers from bank records or phone book.
- I confirm that in Service Online I have:
  - Verified signature to Service Online, and
  - Confirmed all Account Holders have an identification status of 'WBC Identified' in Service Online (ID&V).

**Westpac Use Only**



Once the 'Westpac Use Only' section has been completed by the branch or Relationship Manager and all signatures have been verified, please send this form to the Access Authorities Team at [aatnewrequests@westpac.com.au](mailto:aatnewrequests@westpac.com.au).  
**Note to customers:** Please do not send this form directly to the email above.

**Important Note**

This document is a permanent customer record and must be retained for the period stated in the Records Management policy.