

# Cancel Network – Online Banking (for Business Networks)

Complete this form if you want to cancel your Business Network which includes access that each User has via the business profile.

## Section 1 – Business Network Owner

Please provide the full name of the Organisation under which the Business Network has been established.

Full Name of the Network Owner (e.g. John Smith Pty Ltd Trading as J S Plumbing)

Organisation 8 digit customer number

## Section 2 – Authorisation and Acknowledgement

▶▶ It is mandatory for ALL of the Executive Officer(s) of the Business Network Owner to complete this section.

I/We acknowledge and agree to the cancelling of the Business Network and that all access to this network will cease following Westpac’s processing of this form.

Westpac will confirm the cancellation of this Network by sending a cancellation letter

If you need to cease or restrict access immediately for Users, please suspend the User access.

If any Users have a token owned by this business that is in use by another business or personal profile, upon deletion of this network the token will be removed from any other profile it is linked to. Please advise the User that they will need to make arrangements for a new security device for the profile(s).

### Signed for and on behalf of the Business Network Owner

#### Executive Officer/Office holder # 1

Full Name

Position

Signature

Date

#### Executive Officer/Office holder # 2

Full Name

Position

Signature

Date

## Section 3 – Westpac Use Only

### Verified and Approved By (Westpac Approving Officer)

Name

Position

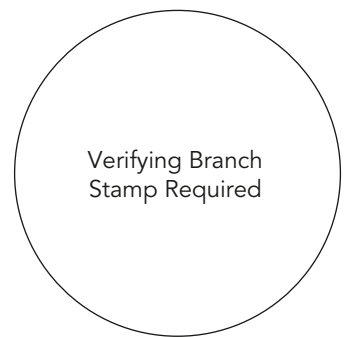
Salary No.

BSB

Fax No.

Signature

Date



### Westpac Employee Checklist (Branch). All of the following must be completed.

I have followed the documented procedure relating to checking of this form.

**Westpac Use Only** → Once the 'Westpac Use Only' section has been completed and all signatures have been verified, please fax this form to the Access Authorities Team on 1300 655 471.

**Important Note** This document is a permanent customer record and must be retained for the period stated in the Records Management policy.