BusinessChoice Credit Card – Autopay – Establish and maintain

This form is for BusinessChoice customers who would like to establish an Autopay or amend or cancel an existing Autopay arrangement.

All fields are mandatory unless marked otherwise.

Please return this completed form to your bank representative along with your identification.

Section 1 – How can we help you?

☐ I would like to establish Autopay with a **new** facility

☐ I would like to establish Autopay with my **existing** facility

☐ I would like to **amend** my current Autopay arrangement

☐ I would like to **cancel** my current Autopay arrangement

Note, after cancelling your Autopay arrangement you will need to ensure that monthly repayments are made manually to your billing account.

Facility number (located on your BusinessChoice statement) OR Billing account number

Section 2 – Business Details

Business, company or organisation Name (as registered with ASIC)

ABN

Section 3 – Card Autopay (direct debit request)

How would you like to make your repayment? (Please select only one)

Full Monthly Payment.

☐ Each month, the full closing balance of your Billing Account will be paid

Percentage of Closing Balance.

☐ ____ % (minimum 3%). Please enter the percentage of your Closing Balance you would like to pay each month. The amount that you will pay each month under this option will be the greater of the specified percentage of the Closing Balance and the contractual minimum repayment amount (which may include the amount of any unpaid past due amount and/or overlimit amounts).

Set Monthly Amount Plan.

☐ $ ____ (minimum $10) Please show the amount you would like to pay off your Closing Balance each month. If the Closing Balance is less than the set amount, only the Closing Balance will be paid. The amount that you will pay each month under this option will be the greater of the specified amount and the contractual minimum repayment amount (which may include the amount of any unpaid past due amount and/or overlimit amounts).

When would you like the debit to occur?

Choose from a minimum of two days to a maximum of 25 days after the statement closing date

What are the details of your account to be debited?

Details of the Financial Institution at which your nominated account is held:

Name of Bank/Financial Institution

Address of Bank/Financial Institution | Suburb/town | State | Postcode

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Section 3 – Card Autopay (direct debit request) (continued)

By signing this application form I/we request you, until further notice in writing, to debit my/our account described below, amounts which **Westpac Banking Corporation** (the User) User ID Number **008697** has deemed payable by me/us. The debit may be made through the Bulk Electronic Clearing System (BECS) Framework and is subject to the Direct Debit Service Agreement below.

Name of account which is to be debited	BSB	Account no.	Branch

Privacy Statement and Consent Request

All personal information and credit-related information we collect about you is collected, used and disclosed by us in accordance with our Privacy Statement which is available at westpac.com.au/privacy/privacy-statement. You do not have to provide us with any personal information or credit information but, if you don't, we may not be able to process your application or request.

Our Privacy Statement also explains how you can access and correct your personal information (including credit-related information) or make a complaint. You can call us on 132 032 or visit us in branch to request a hard copy of our Privacy Statement.

Marketing communications.

We will use your personal information to send you offers for products and services we believe may be of interest and value to you (including by email, SMS or other means) unless you have previously told us that you do not want to receive marketing offers from us. The products and services offered may be provided by us or one of our third-party partners. If you do not want to receive direct marketing offers from us, you can manage your marketing preferences in your online banking profile, let us know using the contact details in our Privacy Statement or follow the opt-out instructions in the message.

Direct Debit Request Service Agreement – Terms and Conditions

This Direct Debit Request ('DDR') Service Agreement is issued by the Bank to help you understand your rights and responsibilities when making automatic credit card repayments by direct debit.

Our commitment to you.

- We may:
  - change our procedures in this agreement;
  - change the terms of your Direct Debit Request; or
  - cancel your Direct Debit Request.
- We will notify you in writing of any changes to the terms of the drawing arrangements at least 30 days before the change takes effect. We will send the notice to the preferred email or address you have given us in the Direct Debit Request.
- We will keep all information relating to your nominated financial institution account confidential, except where required for the purpose of conducting direct debits with your financial institution.
- If you have made a payment onto your Card Account that places your Card Account into credit or results in a zero balance at the Autopay due date, no transaction from Autopay will take place. If, however, you make an additional payment into your Card Account, that still leaves a debit balance on your Card Account at the Autopay due date, your Autopay arrangements for the month may change, so that your account does not go into credit.

Your commitment to us.

- Please ensure that your nominated account can accept direct debits.
- Please ensure that there are sufficient cleared funds available in the nominated account, on the due date, to cover the direct debit.
- You need to let us know as soon as possible if the nominated account is transferred or closed, or your account details change.
- If your direct debit arrangements are cancelled for any reason, you need to arrange an alternative method of making the repayment.
- Please ensure that the Card Autopay (Direct Debit Request) in this section is signed in accordance with the signing authority for the account to be debited.

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Direct Debit Request Service Agreement – Terms and Conditions (continued)

Can you change the direct debit repayment arrangements?

- Any changes that you would like to make are subject to the Conditions of Use of your account.
- You need to give us seven (7) days notice before the opening date that will appear on your next statement (i.e. the date in the box below 'Statement From') for altering the repayment amount or repayment cycle.
- You need to give us seven (7) days notice before the Autopay due date to change the account details from which the funds are being drawn from.
- You need to give us two (2) business days notice before the Autopay due date for either of the following:
  - Stopping an individual repayment;
  - Cancelling the repayments completely.
- If you consider that a direct debit repayment has been initiated incorrectly, or if you do not understand any aspect of the direct debit procedure, you should contact us on 1300 651 089.

Other Information.

- If your due date for your credit card repayment falls on a weekend or a National Public Holiday, we will automatically direct debit the repayment on the next business day after the weekend or National Public Holiday.
- If your financial Institution cannot withdraw the nominated amount from your account (for example there is not enough money in your account) it may dishonour the withdrawal. Please check the Terms and Conditions of your account to see whether dishonour fees apply.

Signed by the account holder(s) for the nominated account.

Signature

X

Print name

Date

/ /

Signature

X

Print name

Date

/ /

Bank Use Only

I confirm that the customer and business details in ServiceOnline are up to date and signatures have been verified.

Banker name

Salary number

Signature

X

Date

/ /

If this form is submitted to establish Autopay with a new facility, please email to businesscards@westpac.com.au

If this form is submitted in relation to an existing facility, please email to commercialcards@westpac.com.au

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