



Easy BPAY Biller Application Form

To become an Easy BPAY Biller with Westpac, please complete this application form and return it to us along with the Easy BPAY Biller Agreement.

SECTION 1 – TELL US ABOUT YOUR BUSINESS

Business Name (incorporated or trading name)

Westpac Customer Number

ABN

Company Director(s) (if any)

Who would you like Westpac to contact you if we've got any questions?

Contact Name

Contact Phone Number

Business Address

Suburb	State	Postcode
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Mailing Address

Suburb	State	Postcode
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Email address (in case we can't get hold of you on the phone number provided)

To help us with your application please provide the following:

Line of Business (main activities of your business)

How long has your business been operating?

What is the average monthly volume and value of your current receipts?

Transaction Volume

Total Transaction Volume

Bank Use Only (to be completed by the banker)

CIS Key

ANZSIC Code (Obtain from Products Online)

ANZSIC Category



SECTION 2 – YOUR BILLER PROFILE

Billers Long Name (Maximum 50 characters. This is the name that your customers will see on their internet banking)

Billers Short Name (Maximum 20 characters. This is the name your customers will see on their bank statement against their payment)

Payment Types

Select the payment types you wish to offer to your customers. Note credit cards incur a Merchant Service Fee which is a percentage of the payment amount in addition to a transaction fee.

Cheque and Savings Accounts only **OR** Cheque, Savings and Credit Card Accounts

Payment Limits

Select the minimum and maximum payment amounts you wish you accept from your customers

	Minimum	Maximum
Debit accounts	\$	\$
Credit card accounts	\$	\$

Minimum Amounts may be \$1.00 or higher for Cheque or Savings Accounts and \$1.00 or higher for Credit Card Accounts.

Maximum Amounts can be \$10,000 for Cheque or Savings accounts and \$10,000 for Credit Card Accounts. If you wish to increase these payment amounts, please contact us after 6 months of being a biller.

Your Bank Account Details

Tell us the Westpac account to receive BPAY Payments and for fees to be charged to. Each BPAY Payment will be credited to your bank account individually.

Purpose	BSB	Account Number
Receive BPAY Payments		
Fees		

Check Digit Routine

This is the routine that you will be using to generate your Customer Reference Numbers. Once established, you must advise Westpac if you wish to change this, otherwise your customers will not be able to pay you. Refer to the Operations Manual and FAQs for more details.

Mod 10 Version 5
(this version of the generator tool may be downloaded by selecting the "Using Easy BPAY" tab on the website westpac.com.au/easybpay)

OR

Other – If you wish to use a different Check Digit Routine, let us know (please specify it here)

Customer Reference Number (CRN) Length (including the Check Digit)

This is the length of the Customer Reference Number that will appear on the invoices provided to your customers. The Reference number can be a length up to 20 digits, including the check digit but must not contain any special characters such as '&', '*' or '#'. For example, the CRN '23684' is five digits in length, and the check digit is '4' (which is the last digit).

Once established, you must advise Westpac if you wish to change this, otherwise your customers will not be able to pay you. Refer to the Operations Manual and FAQs for more details.

Please select one or more

- 2 3 4 5 6 7 8 9 10
 11 12 13 14 15 16 17 18 19 20



Return this completed Application Form to your Local Business Banking team.

Bank Use Only (to be completed by the banker)

Banker name

Banker phone number

Banker Email address

Branch name

Branch BSB

This form and the Biller Agreement is to be faxed by the banker to BCS Fulfillment Team email: customercare@westpac.com.au

BCS Fulfillment Team ONLY

 **ATTACH INTO QUICKSERVICE**